

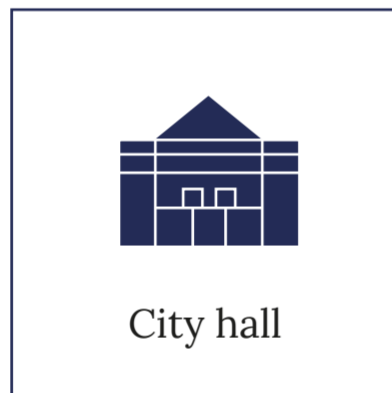
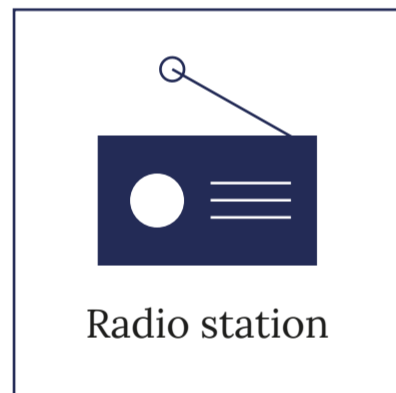
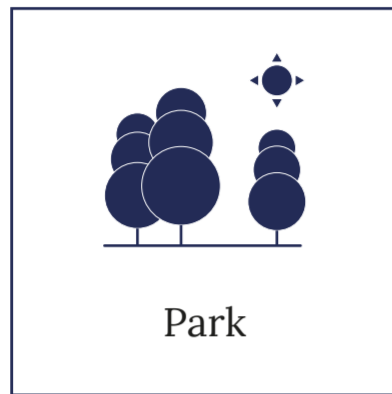
Minga

THE TOOLS



Spaces' cards:

Cut the cards and place them in the map, or create new ones if you have different spaces!



Resources' check:

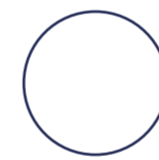
Check the ones you have access to.

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Wood | <input type="checkbox"/> Fiber of _____ |
| <input type="checkbox"/> Figue | <input type="checkbox"/> Iraca |
| <input type="checkbox"/> Wool | <input type="checkbox"/> Threads |
| <input type="checkbox"/> Gold/silver | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Stone | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Leather | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Bejucos | <input type="checkbox"/> Other _____ |

Go ahead and draw the map of your town!



Church



Main square



House's cards:

Cut them, put your names on it, and place them in the map of the town.
Pss...You can always draw more of them if these are not enough!



Stories templates:

You can choose one of these templates, or make your own to tell a positive story about someone else.

I have a nice memory of that time when_____

Some years ago there was that time when_____

When I had just arrived to town_____

Once when I had some issue about_____

I will never forget when _____

It was a surprise when_____

When I was not able to_____

During the whole time I've been in town_____has always supported me

When I wanted to learn how to _____

Makes connections:

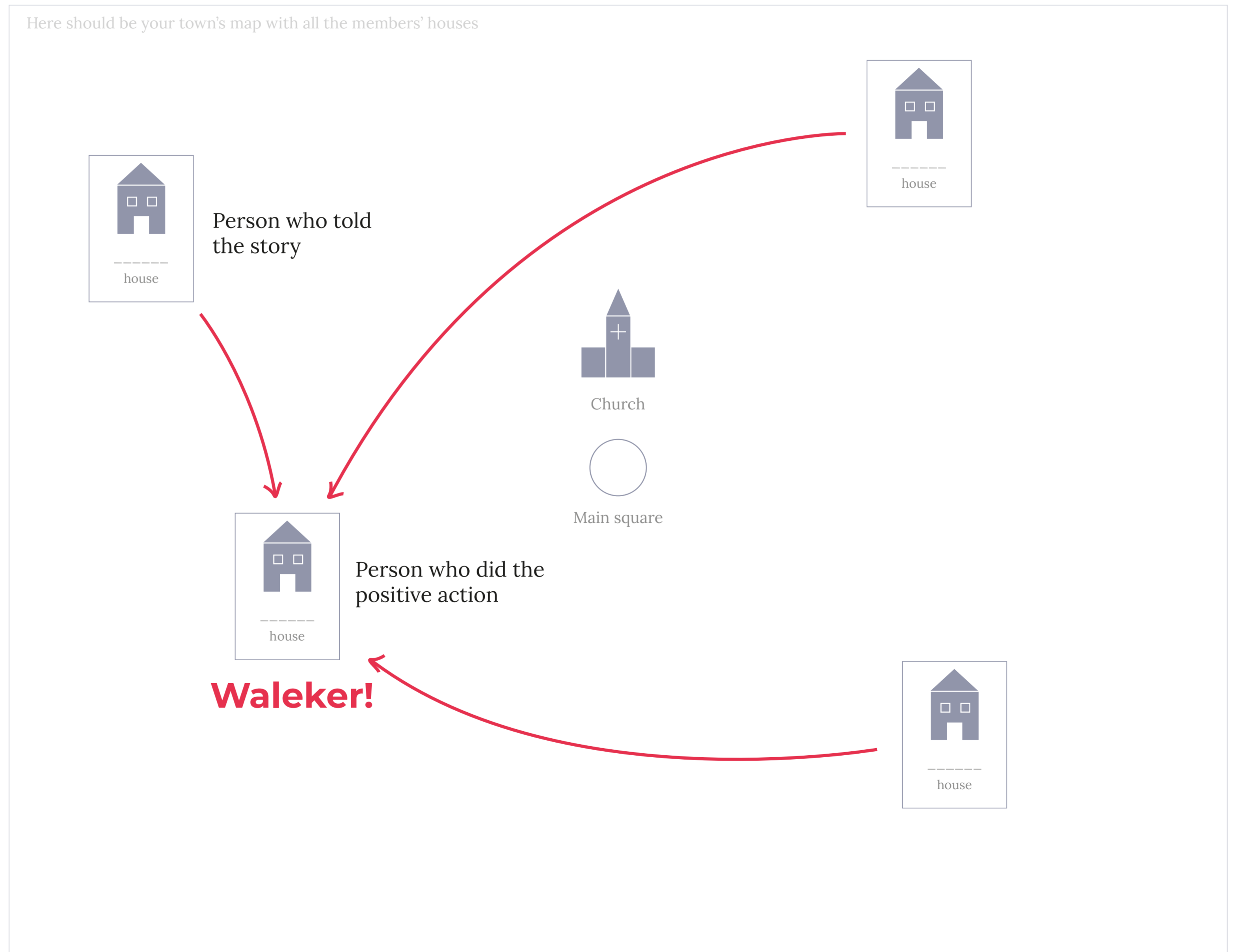
This tool doesn't have to be printed!

Take the map you did before, to make the connections out of the stories you told.


Draw arrows coming from the house of the person who told the story, going to the house of the person who did the favor.

The person or persons who has more arrows going towards him/her, is what we have called **Waleker, the Community Weaver!**

Just use this as an example of how to do it.



Tools until next phase: 

Phase:    

Identity phase

1 What do you all have in common:

Is it the technique or the materials you use?
The place where you live?

2 What do your community members do:

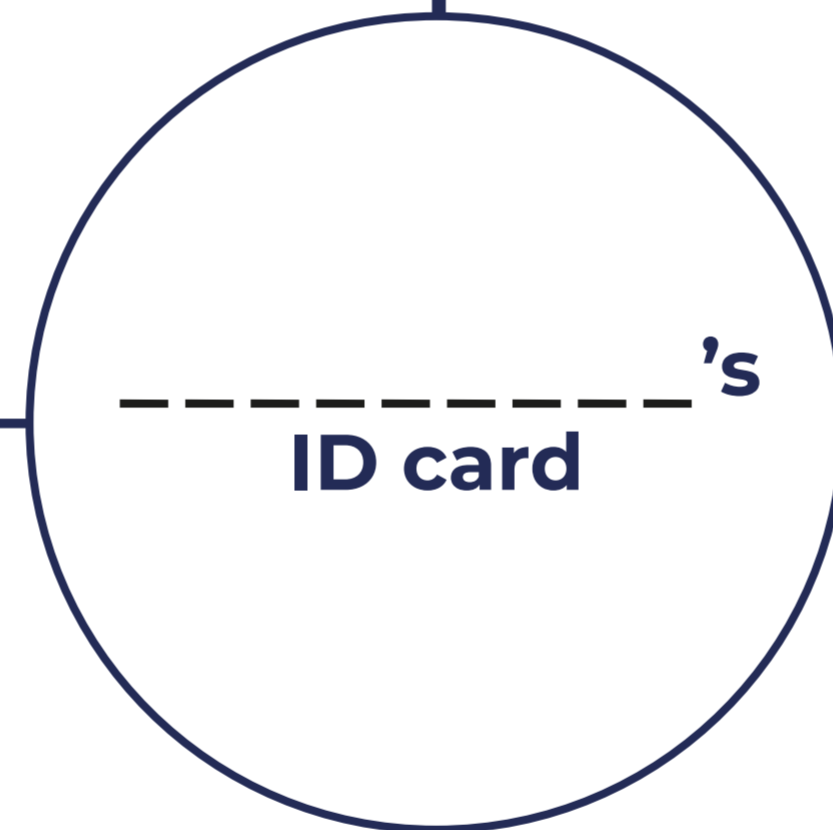
Do you use different techniques? Which ones? Or
which is the one in which you focus?

3 Who is/are your Waleker(s):

Take them from the previous tool.

4 What are the resources/spaces we can have access to:

Write down all the ones you found with the 1.1 tool



2.1

INSIDE OUT

Tools until next phase:    Phase:    

Purpose phase

Print the cards and cut them to write all your positive and negative aspects.
Ps...If these are not enough, you can make more copies of them.



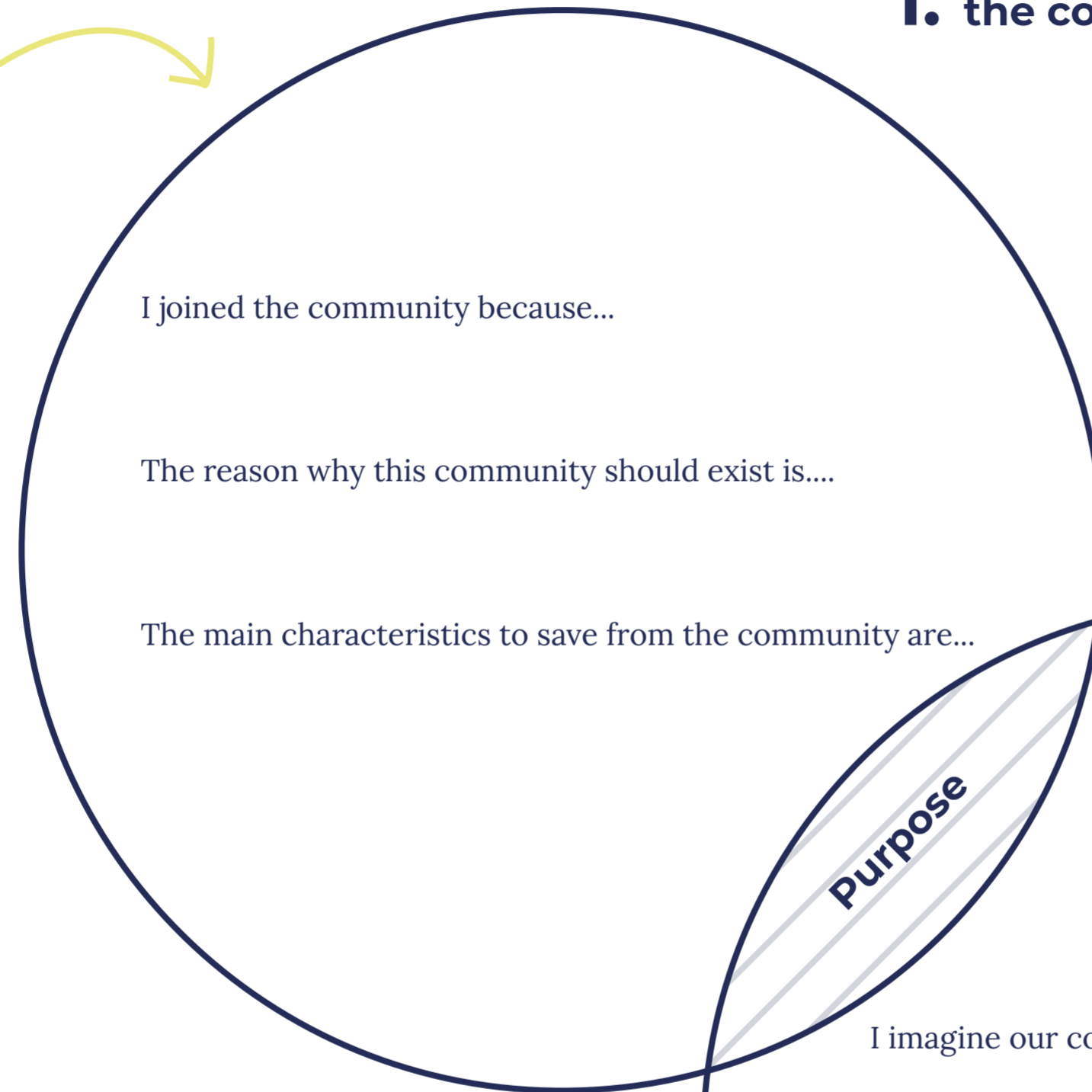
<p>Positive Aspect</p>  ----- ----- -----	<p>Positive Aspect</p>  ----- ----- -----	<p>Positive Aspect</p>  ----- ----- -----	<p>Negative Aspect</p>  ----- ----- -----	<p>Negative Aspect</p>  ----- ----- -----	<p>Negative Aspect</p>  ----- ----- -----	<p>Blank Card</p>  ----- ----- -----	<p>Blank Card</p>  ----- ----- -----	<p>Blank Card</p>  ----- ----- -----
<p>Positive Aspect</p>  ----- ----- -----	<p>Positive Aspect</p>  ----- ----- -----	<p>Positive Aspect</p>  ----- ----- -----	<p>Negative Aspect</p>  ----- ----- -----	<p>Negative Aspect</p>  ----- ----- -----	<p>Negative Aspect</p>  ----- ----- -----	<p>Blank Card</p>  ----- ----- -----	<p>Blank Card</p>  ----- ----- -----	<p>Blank Card</p>  ----- ----- -----
<p>Positive Aspect</p>  ----- ----- -----	<p>Positive Aspect</p>  ----- ----- -----	<p>Positive Aspect</p>  ----- ----- -----	<p>Negative Aspect</p>  ----- ----- -----	<p>Negative Aspect</p>  ----- ----- -----	<p>Negative Aspect</p>  ----- ----- -----	<p>Blank Card</p>  ----- ----- -----	<p>Blank Card</p>  ----- ----- -----	<p>Blank Card</p>  ----- ----- -----

2.2 | WE IMAGINE

Tools until next phase: Phase:

Purpose phase

1. Space for Positive Aspects



Purpose



2. Future Community Goals



2. Space for Negative Aspects

1. Direction wheel

Benefits (from previous tool)

Which are the main reasons why you are joining together? (Min. 1, max. 3)

Goals (from previous tool)

Which are the main goals for the future? (Min. 1, max. 3)

New benefits

New goals

2. Community Purpose

We are the community from
we work with
and we join to

so in the future we can

3.1

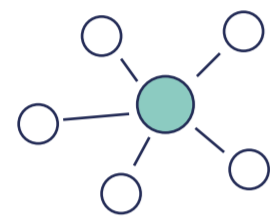
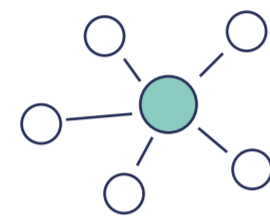


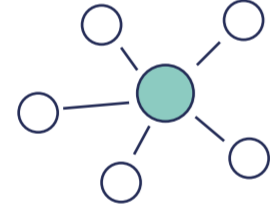
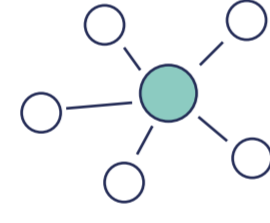


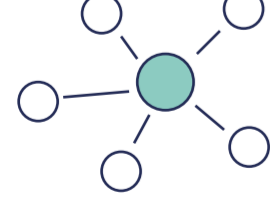
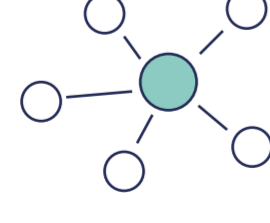


SKILLS SHARING


Tools until next phase: Phase:

Trust phase

Let's find the skills each member has, so we make sure they have the right role in the community.



<p>Skills to share</p>  ----- ----- -----	<p>Skills to share</p>  ----- ----- -----	<p>Skills to learn</p>  ----- ----- -----	<p>Skills to learn</p>  ----- ----- -----
<p>Skills to share</p>  ----- ----- -----	<p>Skills to share</p>  ----- ----- -----	<p>Skills to learn</p>  ----- ----- -----	<p>Skills to learn</p>  ----- ----- -----
<p>Skills to share</p>  ----- ----- -----	<p>Skills to share</p>  ----- ----- -----	<p>Skills to learn</p>  ----- ----- -----	<p>Skills to learn</p>  ----- ----- -----

Member	Skills to share/teach	Skills to learn
	-----	-----
	-----	-----
	-----	-----
	-----	-----
	-----	-----
	-----	-----
	-----	-----
	-----	-----
	-----	-----
	-----	-----
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	-----	-----
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	-----	-----
	-----	-----
	-----	-----












3.2 | LET'S AGREE

Tools until next phase: Phase:

Trust phase

What is the role of each member of the community? Provide a short description in terms of duration of the role, its intensity, tasks, etc...



Member	Skills to share/teach	Role	Role's description
			
			
			
			
			
			
			
			
			
			
			
			
			
			
			
			
			
			
			

3.3 | KEEP IN TOUCH

Tools until next phase: Phase:

Trust phase

Is everyone aware of what happens in the community?
How can we make sure everyone has access to the information?

Who is the communicator: _____

With the support of: _____

Who to contact in case of emergency: _____

1. Official online channels	2. Official online times	3. Emergency online channel
4. Official offline channels	5. Official offline times	6. Emergency offline channel

What **IS** an emergency?

What is **NOT** an emergency?

3.4 | GUARDIAN ANGEL

Next : **Rules**

Tools until next phase:  Phase: 

Trust phase

Who will take care of each other? Choose someone who will support you in case of need, and who will inform you about the news when you couldn't get them.

Guardian angels' **DOs**:

Guardian angels' **DON'Ts**:

Member	One way or both ways?	Guardian Angel
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 
 _____		_____ 

4.1

WHAT IS IMPORTANT

Tools until next phase:



Phase:



Rules phase



Rules' cards

Rules' cards

Rules' cards

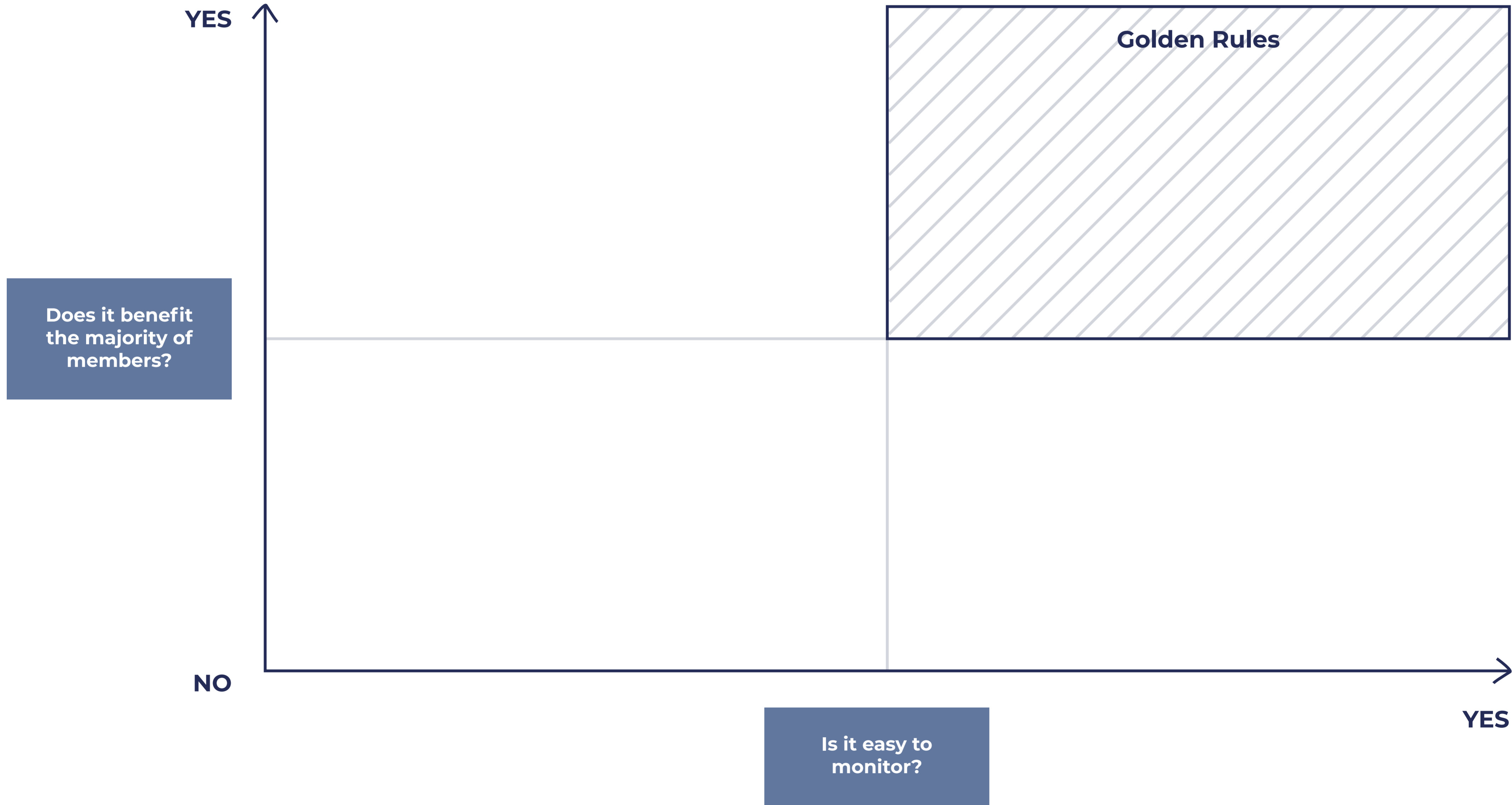
Communications	Community meetings	Roles
Payments	Delivery	Resources management
Other	Other	Other

4.2 | GOLDEN RULES

This is the end!

Tools until next phase:  Phase: 

Rules phase



THE TOOLS

HOW TO FILL THEM?

1.1

LOOK AT OUR TERRITORY

Tools until next phase:

Phase:

Identity phase



Spaces' cards:

Cut the cards and place them in the map, or create new ones if you have different spaces!

Park

Chamber of commerce

Newsletter

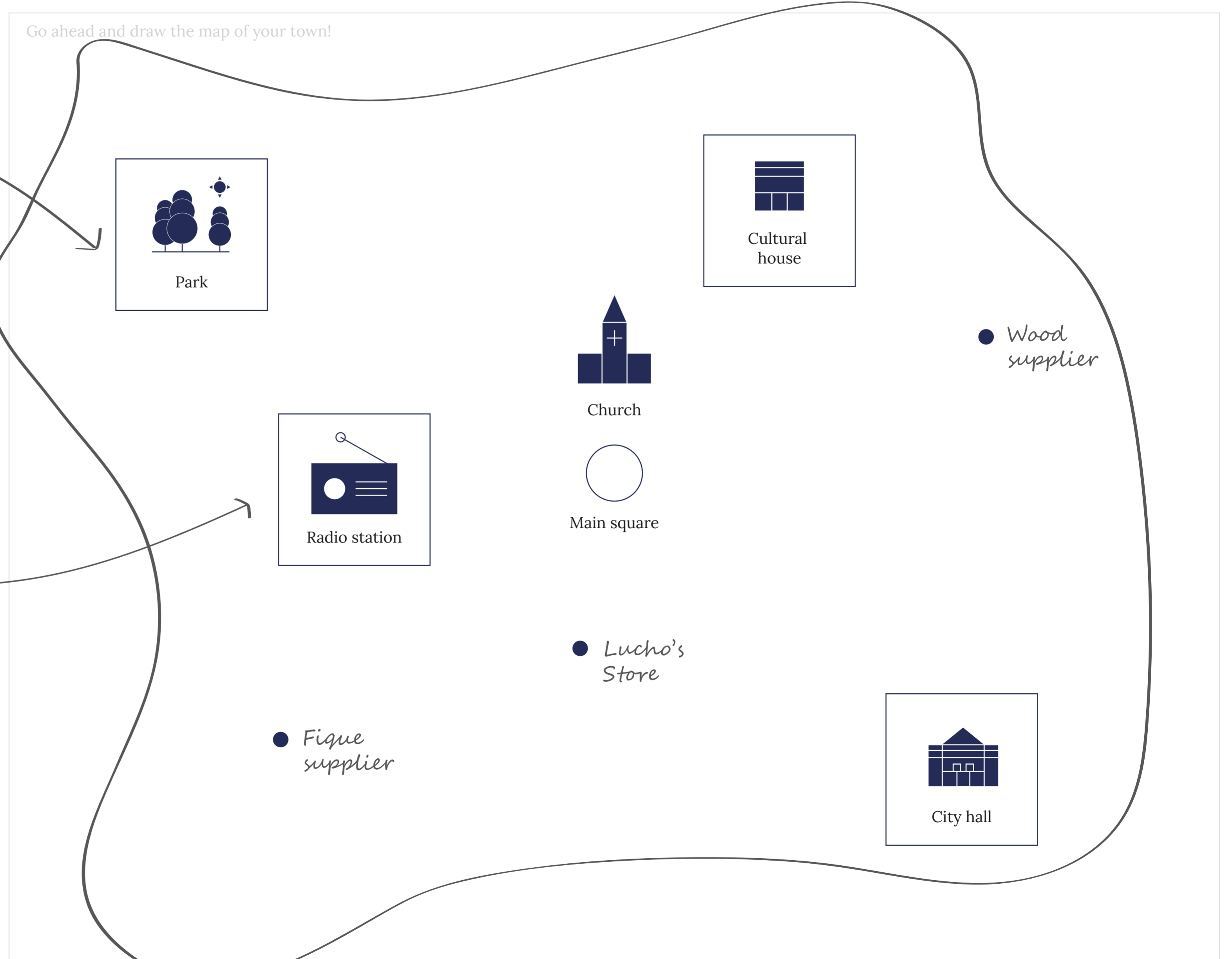
Radio station

City hall

Cultural house

Blank card

Go ahead and draw the map of your town!



Resources' check:

Check the ones you have access to.

- | | |
|---|---|
| <input checked="" type="checkbox"/> Wood | <input type="checkbox"/> Fiber of _____ |
| <input checked="" type="checkbox"/> Figue | <input type="checkbox"/> Iraca |
| <input type="checkbox"/> Wool | <input type="checkbox"/> Threads |
| <input type="checkbox"/> Gold/silver | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Stone | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Leather | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Bejucos | <input type="checkbox"/> Other _____ |



House's cards:

Cut them, put your names on it, and place them in the map of the town.
Pss...You can always draw more of them if these are not enough!

 Maria's house	 Clara's house	 Rosa's house	 Julia's house
 Marta's house	 Elvira's house	 ----- house	 ----- house
 ----- house	 ----- house	 ----- house	 ----- house
 ----- house	 ----- house	 ----- house	 ----- house

Stories templates:

You can choose one of these templates, or make your own to tell a positive story about someone else.

I have a nice memory of that time when Marta helped me to carry the materials from the store to my house

Some years ago there was that time when Rosa taught me how to use the new technique

When I had just arrived to town Clara was the first one to talk to me

Once when I had some issue about not having enough wood, Elvira was the one who gave me some

I will never forget when _____

It was a surprise when _____

When I was not able to _____

During the whole time I've been in town _____ has always supported me

When I wanted to learn how to _____

Makes connections:

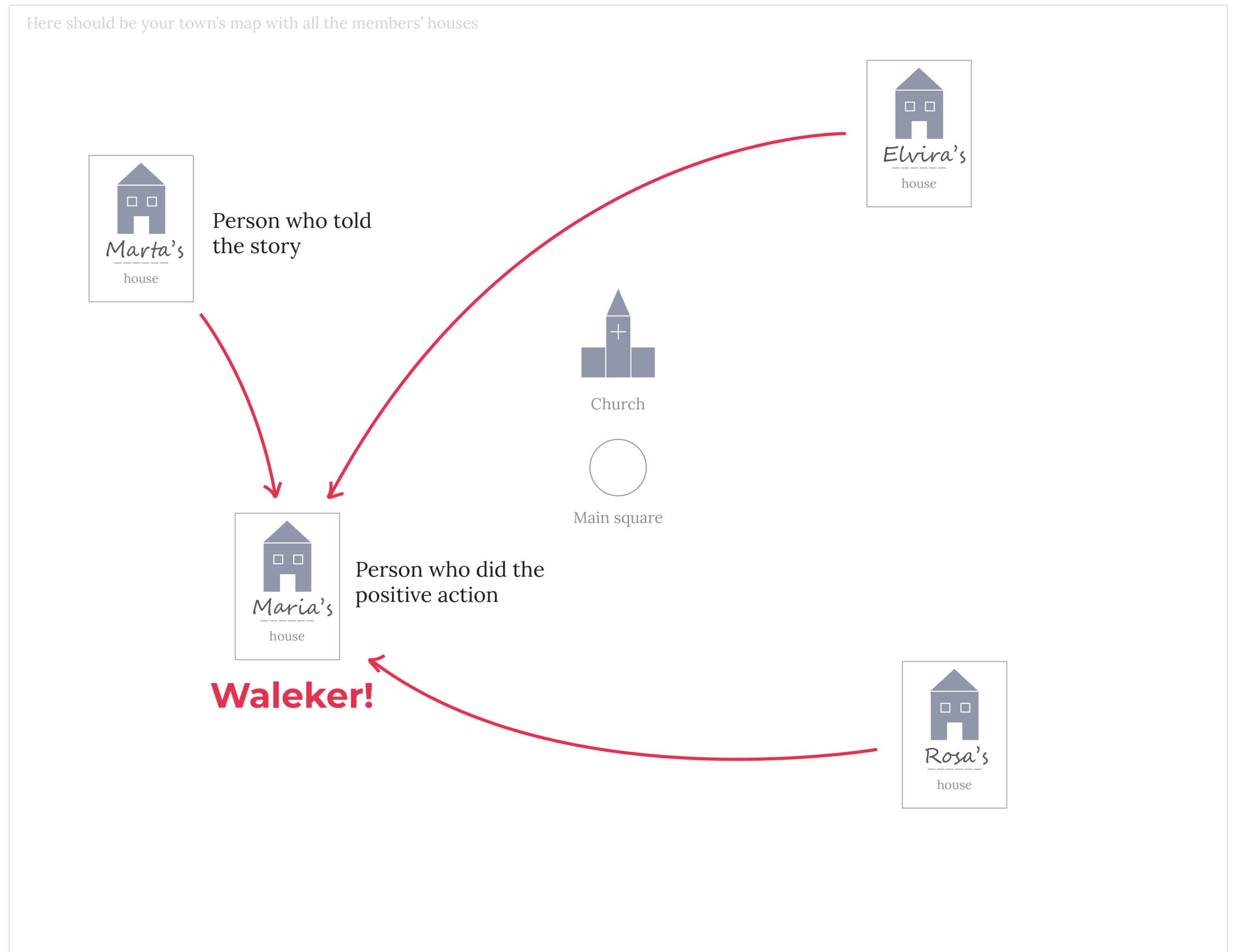
This tool doesn't have to be printed!

Take the map you did before, to make the connections out of the stories you told.

Draw arrows coming from the house of the person who told the story, going to the house of the person who did the favor.

The person or persons who has more arrows going towards him/her, is what we have called **Waleker, the Community Weaver!**

Just use this as an example of how to do it.



1 What do you all have in common:

Is it the technique or the materials you use?
The place where you live?

*We live in Curitiba
We work with fique*

2 What do your community members do:

Do you use different techniques? Which ones? Or which is the one in which you focus?

*We knit in fique in the next techniques:
- Crochet
- Two needles
- Loom*

We process fique until it becomes a thread

3 Who is/are your Waleker(s):

Take them from the previous tool.

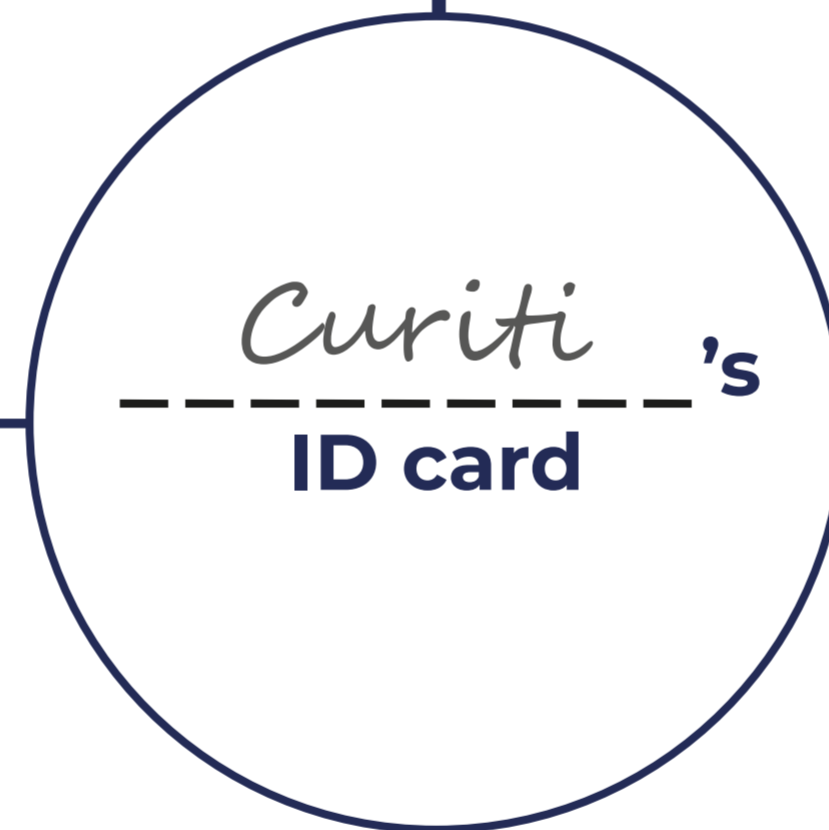
- Maria
- Elvira

4 What are the resources/spaces we can have access to:

Write down all the ones you found with the 1.1 tool

*Spaces:
- The park
- The cultural house
- The city hall
- Radio station*

*Resources:
- Wood
- Fique
- Leather
- Bejuco*



2.1

INSIDE OUT

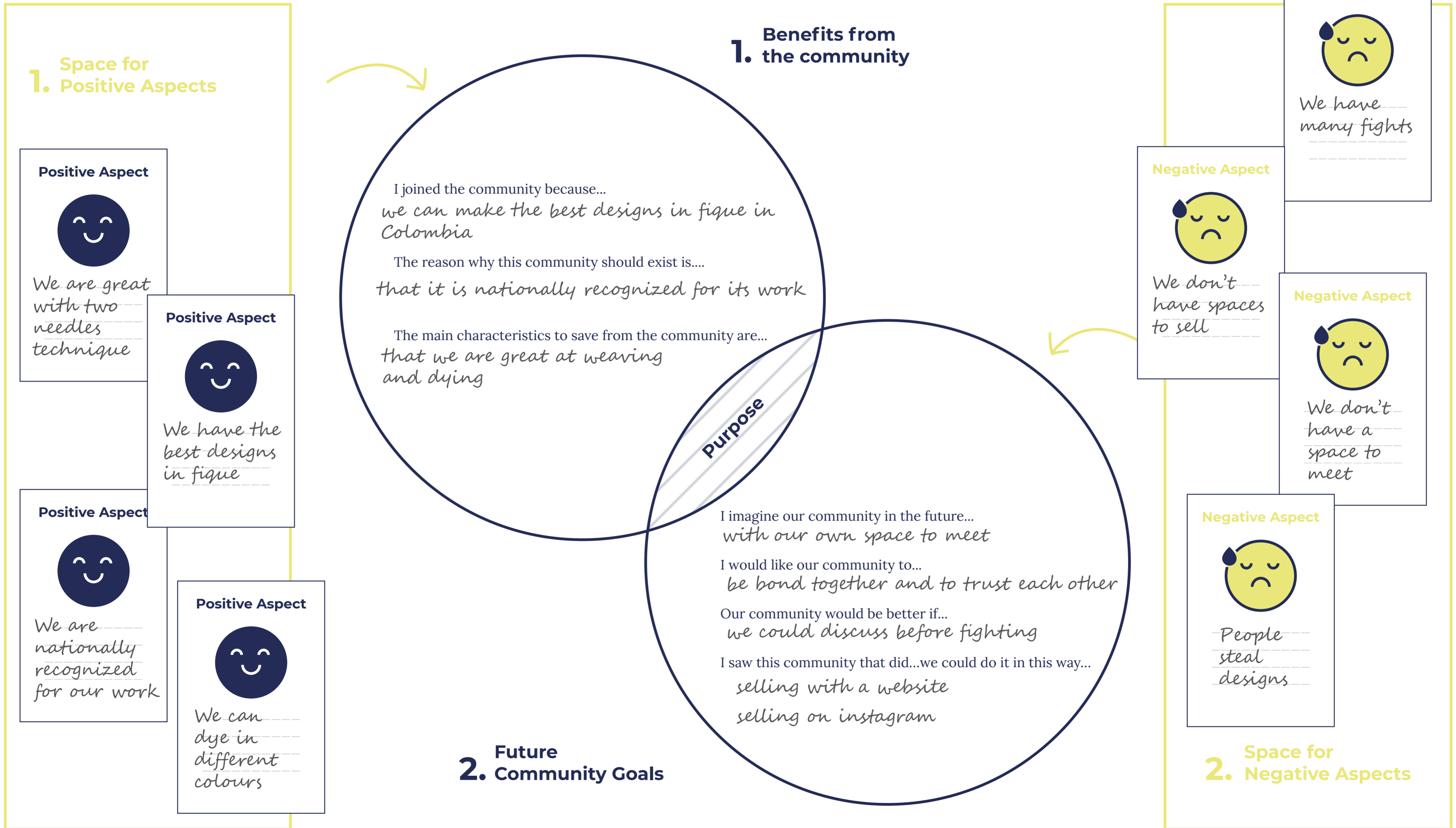
Tools until next phase: Phase:

Purpose phase

Print the cards and cut them to write all your positive and negative aspects.
Ps...If these are not enough, you can make more copies of them.



<p>Positive Aspect</p>  <p>We are great with two needles technique</p>	<p>Positive Aspect</p>  <p>We have the best designs in figue</p>	<p>Positive Aspect</p>  <p>We can dye in different colours</p>	<p>Negative Aspect</p>  <p>We have many fights</p>	<p>Negative Aspect</p>  <p>We don't have a space to meet</p>	<p>Negative Aspect</p>  <p>People steal designs</p>	<p>Blank Card</p>  <p>There are few members in the community</p>	<p>Blank Card</p>  <p>Some artisans didn't want to join</p>	<p>Blank Card</p>  <p>----- ----- -----</p>
<p>Positive Aspect</p>  <p>We are nationally recognized for our work</p>	<p>Positive Aspect</p>  <p>----- ----- -----</p>	<p>Positive Aspect</p>  <p>----- ----- -----</p>	<p>Negative Aspect</p>  <p>We don't have spaces to sell</p>	<p>Negative Aspect</p>  <p>----- ----- -----</p>	<p>Negative Aspect</p>  <p>----- ----- -----</p>	<p>Blank Card</p>  <p>----- ----- -----</p>	<p>Blank Card</p>  <p>----- ----- -----</p>	<p>Blank Card</p>  <p>----- ----- -----</p>
<p>Positive Aspect</p>  <p>----- ----- -----</p>	<p>Positive Aspect</p>  <p>----- ----- -----</p>	<p>Positive Aspect</p>  <p>----- ----- -----</p>	<p>Negative Aspect</p>  <p>----- ----- -----</p>	<p>Negative Aspect</p>  <p>----- ----- -----</p>	<p>Negative Aspect</p>  <p>----- ----- -----</p>	<p>Blank Card</p>  <p>----- ----- -----</p>	<p>Blank Card</p>  <p>----- ----- -----</p>	<p>Blank Card</p>  <p>----- ----- -----</p>



2.3

DIRECTION WHEEL

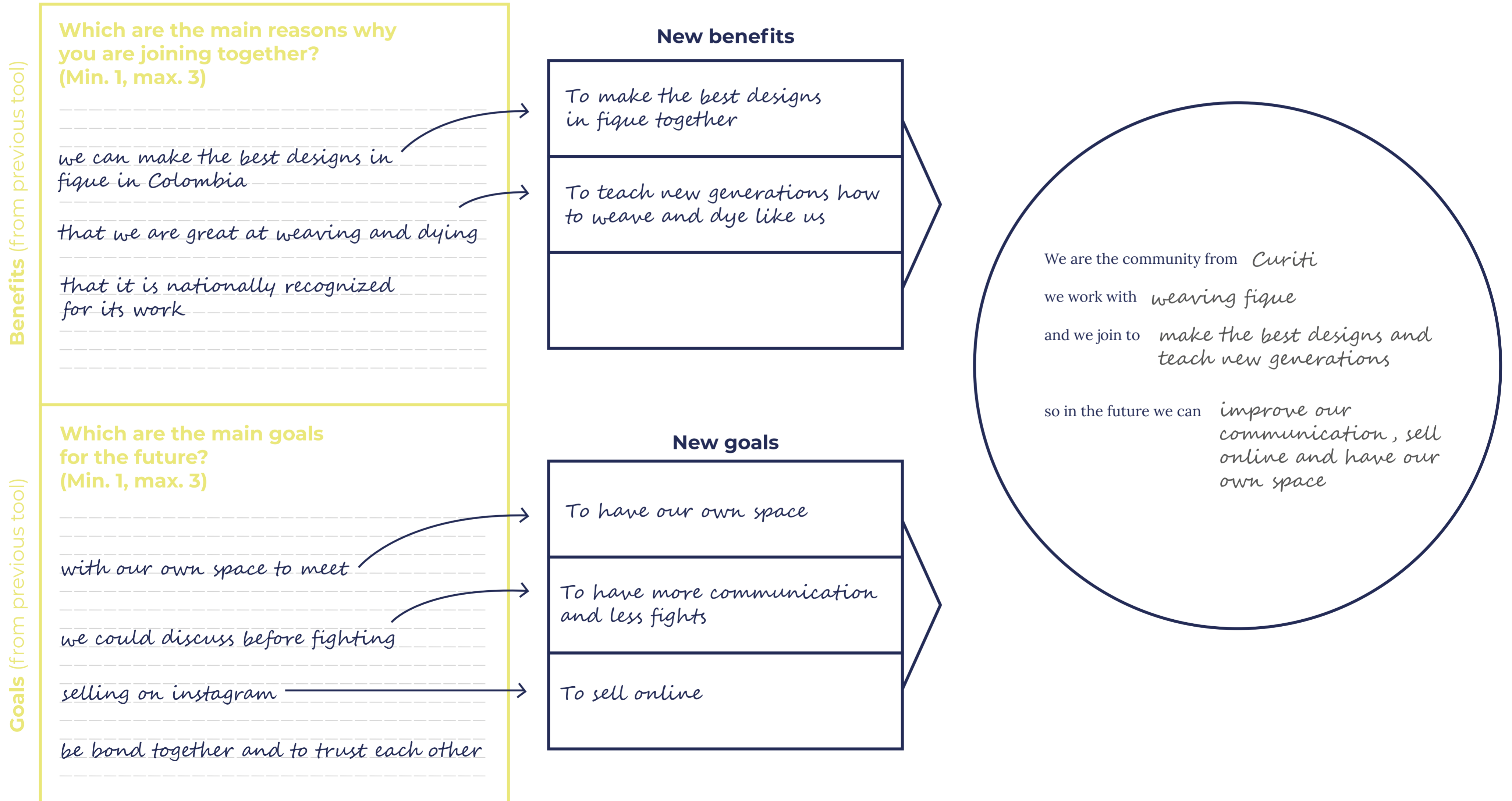
Next : Trust

Tools until next phase: Phase:

Purpose phase

1. Direction wheel

2. Community Purpose




3.1

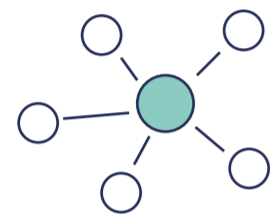
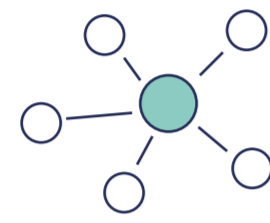


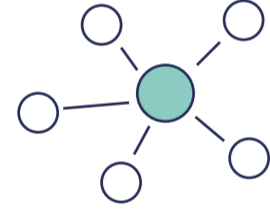
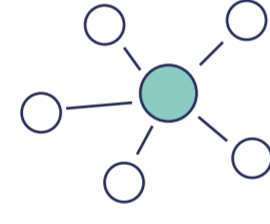


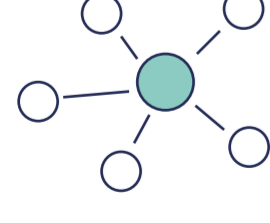
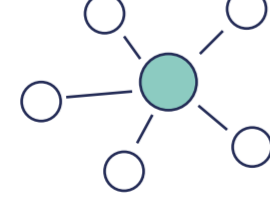


SKILLS SHARING




















Tools until next phase: Phase:

Trust phase

Let's find the skills each member has, so we make sure they have the right role in the community.



<p>Skills to share</p>  <p>Two needles technique</p> <p>_____</p>	<p>Skills to share</p>  <p>Communicate</p> <p>_____</p>	<p>Skills to learn</p>  <p>Online selling</p> <p>_____</p>	<p>Skills to learn</p>  <p>Dying</p> <p>_____</p>
<p>Skills to share</p>  <p>Crochet</p> <p>_____</p>	<p>Skills to share</p>  <p>Organization</p> <p>_____</p>	<p>Skills to learn</p>  <p>_____</p>	<p>Skills to learn</p>  <p>_____</p>
<p>Skills to share</p>  <p>_____</p>	<p>Skills to share</p>  <p>_____</p>	<p>Skills to learn</p>  <p>_____</p>	<p>Skills to learn</p>  <p>_____</p>

Member	Skills to share/teach	Skills to learn
 Marta	Crochet	Dying
		
 Elwira	Communication	Online selling
		
 Rosa	Organization	Online selling
		
		
		
		
		
		
		
		
		
		
		
		
		
		


















3.2 | LET'S AGREE

Tools until next phase: Phase:

Trust phase

What is the role of each member of the community? Provide a short description in terms of duration of the role, its intensity, tasks, etc...



Member	Skills to share/teach	Role	Role's description
 Marta	Crochet	Crochet teacher	Doing workshops to teach kids how to do crochet Once a month Help to make the call for the workshop
 Elwira	Communication	Communicator	Communicate the news of the community to members Once every two weeks (unless there's an emergency)
 Rosa	Organization	Schedule organizer	Organize the meetings and the monthly schedule Meetings once a week
			
			
			
			
			
			
			
			
			
			
			
			
			
			

3.3 | KEEP IN TOUCH

Tools until next phase: Phase:

Trust phase

Is everyone aware of what happens in the community?
How can we make sure everyone has access to the information?

Who is the communicator: _____

With the support of: _____

Who to contact in case of emergency: _____

1. Official online channels	2. Official online times	3. Emergency online channel
Whatsapp (private topics) Facebook group (public topics)	Monday mornings every two weeks	Whatsapp
4. Official offline channels	5. Official offline times	6. Emergency offline channel
Telephone (private topics) Radio station (public topics)	Monday mornings every two weeks	Courier

What **IS** an emergency?
Health issues
Environmental catastrophies

What is **NOT** an emergency?
Asking for money
Being late for meetings

3.4 | GUARDIAN ANGEL

Next : Rules

Tools until next phase:  Phase: 

Trust phase

Who will take care of each other? Choose someone who will support you in case of need, and who will inform you about the news when you couldn't get them.

Guardian angels' DOs:

*Transmitting information you missed
Explaining topics you didn't understand
Contacting the others when I have issues*

Guardian angels' DON'Ts:

*Borrowing money
Working on someone else's role tasks*

Member	One way or both ways?	Guardian Angel
 Rosa		Elvira 
 Marta		Julia 
 Maria		Marta 
		
		
		
		
		
		
		
		
		
		
		
		
		
		
		
		
		

4.1

WHAT IS IMPORTANT

Tools until next phase:



Phase:



Rules phase



Rules' cards

No meetings on weekends

Rules' cards

Members give 20% of their sales

Rules' cards

Members will keep the same role forever

Communications	Community meetings	Roles
	<p>No meetings on weekends</p>	<p>Members will keep the same role forever</p>
Payments	Delivery	Resources management
<p>Members give 20% of their sales</p>		
Other	Other	Other

4.2 | GOLDEN RULES

This is the end!

Tools until next phase:  Phase: 

Rules phase

